



BIZOTIC COMMERCIAL LIMITED

CIN: L74999GJ2016PLC094934

Registered office: 15 Ashwamegh Warehouses, Ujala Circle,
Sarkhej, Ahmedabad, Gujarat, India, 382210

+91 79849 71501

www.bizoticgroup.com

bizoticcommercialindia@gmail.com

To,
The Listing Compliance
BSE Ltd.
Phiroze Jeejeebhoy Towers
Dalal Street
Mumbai- 400001

BSE Scrip Code: 543926

Subject: Submission of Postal Ballot Notice dated December 10th, 2024

REF: Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Dear Sir/Madam,

Pursuant to Regulation 30 SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, enclosed herewith is the postal ballot notice seeking consent of the members through voting by electronic means and postal ballot forms to transact the business as set out in the Postal Ballot Notice.

You requested to take above on your records

Thanking You.

Yours Truly,

For BIZOTIC COMMERCIAL LIMITED

SANJAY MAHAVIRPRASAD GUPTA
MANAGING DIRECTOR
(DIN: 07610448)



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POSTAL BALLOT NOTICE

Pursuant to Section 110 and 108 of The Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014

NOTICE is hereby given, pursuant to Section 108 and 110 and other applicable provisions, if any, of the Companies Act, 2013, ("the Act") read with rule 20 and 22 of the Companies (Management and Administration) Rules, 2014, including any statutory modification(s) or re-enactment(s) thereof for the time being in force and in accordance with the guidelines prescribed by the Ministry of Corporate Affairs for conducting postal ballot through e-Voting vide General Circular Nos. 14/2020 dated 8th April 2020, 17/2020 dated 13th April 2020, 22/2020 dated 15th June 2020, 33/2020 dated 28th September 2020, 39/2020 dated 31st December 2020, 10/2021 dated 23rd June 2021 and 20/2021 dated 8th December 2021, 3/2022 dated 5th May 2022 and 11/2022 dated 28th December 2022 respectively (collectively termed as "MCA Circulars"), Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), Secretarial Standard on General Meetings ("SS - 2") issued by the Institute of Company Secretaries of India and pursuant to all other applicable laws and regulations, if any, it is proposed to seek the consent of the members of **Bizotic Commercial Limited** ("the Company") for the proposed business matters appended below by way of Postal Ballot forms and remote electronic voting ("E-voting").

Members are requested to carefully read the instruction printed on the Postal Ballot Form and return the same duly completed, recording your assent or dissent, in the enclosed self-addressed Business Reply Envelope not later than 17.00 hours on **Thursday, 9th January 2025** postage will be borne and paid by the Company. The Postal Ballot Form(s) may also be deposited personally at the address given on the Business Reply Envelope. Please note that if any Postal Ballot Form is received after the date mentioned above, it will be considered that no reply has been received from the members.

Members desiring to opt for e-voting as per the facility arranged by the company are requested to read the instructions in the notes forming part of this notice.

Further, the Company will send Postal Ballot Notice by e-mail to its members who have registered their e-mail addresses with the Company, their Registrars and Transfer Agents or Depository/ Depository Participants.



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You are requested to peruse the following proposed Resolutions along with their respective Explanatory Statement and thereafter record your assent or dissent by means of Postal Ballot Form or E-voting system provided by the Company.

The Board of Directors of the Company ("the Board"), at their Meeting held on **23rd November, 2024** have considered and approved the following Resolution, subject to the Members Approval through Postal Ballot.

1. Appointment of **M/S. J. Singh & Associates**, Chartered Accountants (**Firm Registration No. 110266W**) As New Statutory Auditors of The Company To fill The Casual Vacancy.

"RESOLVED THAT pursuant to the provisions of section 139(8) and other applicable provisions, if any, of the Companies Act, 2013 as amended from time to time or any other law for the time being in force (including any statutory modification or amendment thereto or re-enactment thereof for time being in force), **M/S. J. Singh & Associates**, Chartered Accountants (**Firm Registration No. 110266W**) be and is hereby appointed as Statutory Auditors of the company to fill the casual vacancy caused by the resignation of **M/s D G M S & Co., Chartered Accountants (FRN. 112187W)**, from the conclusion of this meeting until the conclusion of the ensuing Annual General Meeting to conduct the Statutory Audit for the period ended 31st March, 2025 on such remuneration as may be fixed by the Board of Directors in consultation with them.

"RESOLVED FURTHER THAT the Board of Directors and Company Secretary of the Company be and are hereby authorized severally to do all such acts, deeds, matters and things as may be considered necessary, desirable or expedient to give effect to this Resolution."

The Board has appointed **M/S. Jinang Shah & Associates, Practising Company Secretary (COP: 14215)** as Scrutinizer ("the Scrutinizer") for conducting and scrutinizing the Postal Ballot / E-voting process in a fair and transparent manner. **M/S. Jinang Shah & Associates**, has communicated his willingness to be appointed and will be available for the said purpose.

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The Scrutinizer will submit his report to the Chairman, or any other person authorized by him after completion of scrutiny of Postal Ballots (through remote e-voting). The results of the Postal Ballot/ E- voting shall be declared on or before **Saturday, 11th January, 2025**. The results along with scrutinizers report shall be communicated to the BSE Limited where Equity Shares of the Company are listed, depositories and shall also be available on BSE Portal and website of the Company i.e. <https://bizoticgroup.com>

The Resolutions, if approved, will be taken as passed effectively as on the last date of e-voting, i.e. **Thursday, 9th January, 2025**.

The Resolutions along with explanatory statement pursuant to Sections 102 and other applicable provisions of the Act read with the Rule 22 of the Companies (Management and Administration) Rules, 2014 setting out all material facts are as follows:

By the order of the board
For **BIZOTIC COMMERCIAL LIMITED**

SANJAY MAHAVIRPRASAD GUPTA
MANAGING DIRECTOR
(DIN: 07610448)

Date: 10.12.2024
Place: Ahmedabad

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Notes:

1. An explanatory statement pursuant to the provisions of section 102 of the Companies Act, 2013 the act setting out the material facts concerning the businesses to be transacted is annexed hereto and forms part of this notice.
2. Pursuant to the provisions of Section 110 of the Act read with the Rules and with the Circulars issued by the MCA, from time to time, your Company has an option to seek the approval of the Members through Postal Ballot (via remote e-voting) for the above-mentioned resolutions, instead of getting the same passed at a General Meeting. Accordingly, if the resolution is approved by the Members through Postal Ballot via remote e-voting, it shall be deemed to have been passed as if the same has been passed at a General Meeting of the Members convened in this regard;
3. Notice of the Postal Ballot indicating the process and manner of e-voting along with Postal Ballot Form is being sent to the members whose names appear on the Register of Members/List of Beneficial Owners as received from the National Securities Depository Limited ("NSDL") and Central Depository Services (India) Limited ("CDSL") as on Friday, 16th February 2024 (Record Date). The Postal Ballot Notice is being sent to the Members who have registered their email IDs for receipt of documents in electronic form to their email addresses registered with their Depository Participants/the Company's Registrar and Share Transfer Agent ("RTA").
4. Member(s) whose names appear on the Register of Members/List of Beneficial Owners as on the cut-off date will be considered for the purpose of voting/e-voting. A person who is not a member as on the cut-off date should treat this Notice for information purpose only.
5. In compliance with the provisions of Sections 108 and 110 of the Act and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company provides the Members the facility to exercise their right to vote by electronic means through e- voting services provided by NSDL and the business may be transacted through such voting. The instructions for e-voting are annexed to this Notice.

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6. The e-voting period shall commence on **Wednesday, 11th December, 2024 from 9.00 a.m. (IST) and shall end on Thursday, 9th January 2025 5.00 p.m. (IST)**. E-voting shall not be allowed beyond the said date and time.
7. The voting rights of Members shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date i.e., **6th December, 2024**.
8. Last date for receipt of the Postal Ballot form by the Scrutinizer is **Thursday, 9th January, 2025** Postal Ballot forms should be sent at the registered office of the company.
9. The Board has appointed **M/S. Jinang Shah & Associates, Practising Company Secretary** as the Scrutinizer, for conducting the e-voting process in a fair and transparent manner.
10. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website <https://bizoticgroup.com> immediately after the result is declared by the Chairman or any other person authorized by him, and the same shall be communicated to the Stock Exchanges, where the equity shares of the Company are listed.
11. To support the "Green initiative" members who have not registered their e-mail addresses so far are requested to register their e-mail address with the company's RTA or Depository Participants, in respect of shares held in physical/electronic mode respectively.



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INSTRUCTIONS FOR CASTING VOTES BY REMOTE E-VOTING:

Pursuant to provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI (LODR) Regulations, 2015, the Company is pleased to provide e-voting facility to the shareholders to cast their vote on all resolutions set forth in the notice. The Company has engaged the services of National Securities Depository Limited (NSDL) to provide the e-voting facility.

The Members whose names appear in the Register of Members / List of Beneficial Owners as on 6th December, 2024 (cut-off date), are entitled to vote on the resolutions set forth in this Notice. The e- voting period will commence on **Wednesday, 11th December, 2024 at 9.00 am.** and will end on **Thursday, 9th January 2025 at 5.00 p.m.** During this period, shareholders of the Company, as on the cut-off date may cast their vote electronically.

The e-voting module shall be disabled by NSDL for voting thereafter. Members will not be able to cast their votes electronically beyond the date and time mentioned above. The Company has appointed **M/S. Jinang Shah & Associates, Practising Company Secretary** to act as the Scrutinizer, to scrutinize the electronic voting process and Postal Ballot Form in fair and transparent manner.

The Results along with Scrutinizer's report shall be declared on the website of the Company and be placed on the Stock Exchange. The Resolutions shall be deemed to be passed on **9th January, 2025.**



How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of “Two Steps” which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none">Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period.If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select “Register Online for IDeAS Portal” or click at



	<p>https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</p> <ol style="list-style-type: none">3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.4. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience. <p>NSDL Mobile App is available on</p> <p> App Store  Google Play</p> <div style="display: flex; justify-content: space-around;"></div>
Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none">1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi

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	<p>username & password.</p> <ol style="list-style-type: none">2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option.4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.

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Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800-21-09911

**B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.****How to Log-in to NSDL e-Voting website?**

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is

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101456001***

5. Password details for shareholders other than Individual shareholders are given below:
- If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - How to retrieve your 'initial password'?
 - If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered**
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
- Click on "**Forgot User Details/Password?**" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - Physical User Reset Password?** (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.



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Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to jinang@csjinangshah.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in

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the correct password. In such an event, you will need to go through the “[Forgot User Details/Password?](#)” or “[Physical User Reset Password?](#)” option available on www.evoting.nsdl.com to reset the password.

3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on : 022 - 4886 7000 or send a request to Ms. Falguni Chakraborty at evoting@nsdl.com

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to bizoticcommercialindia@gmail.com.
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to bizoticcommercialindia@gmail.com.
3. If you are an Individual shareholder holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting for Individual shareholders holding securities in demat mode.**
4. Alternatively shareholder/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
5. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to



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update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

EXPLANATORY STATEMENT PURSUANT TO THE PROVISIONS OF SECTION 102 OF THE COMPANIES ACT, 2013:

Item No. 01:

Appointment of M/S. J. Singh & Associates, Chartered Accountants (Firm Registration No. 110266W) as new statutory auditors of the Company to fill the casual vacancy.

M/s D G M S & Co., Chartered Accountants (FRN. 112187W), have tendered their resignation from the position of Statutory Auditors effective from 25th October, 2024 resulting into a Casual Vacancy in the office of Statutory Auditors of the Company as envisaged by section 139(8) of the "Companies Act, 2013 ("Act") and **M/S. J. Singh & Associates, Chartered Accountants (Firm Registration No. 110266W)** have been appointed by Board to fill the vacancy on 23rd November, 2024. Since, a casual vacancy, in terms of Section 139(8) of the Act, caused by the resignation of auditors can be filled up by the Company in General Meeting, as per recommendation of Audit Committee, the Board proposes that M/S. J. Singh & Associates, Chartered Accountants (Firm Registration No. 110266W) be appointed as the Statutory Auditors of the Company to fill the casual vacancy caused by the resignation of M/s D G M S & Co., Chartered Accountants (FRN. 112187W).

M/S. J. Singh & Associates, Chartered Accountants (Firm Registration No. 110266W) have conveyed their consent to be appointed as the Statutory Auditors of the Company along with a confirmation that, their appointment, if made by the members, would be within the limits prescribed under the section 139(1) of the companies Act, 2013.

By the order of the board

For BIZOTIC COMMERCIAL LIMITED

SANJAY MAHAVIRPRASAD GUPTA
MANAGING DIRECTOR
(DIN: 07610448)

Date: 10.12.2024

Place: Ahmedabad

POSTAL BALLOT FORM

[Please read the instructions carefully before completing the form in Block Letters]

Ballot No: _____

Name(s) of Shareholder (S): _____

Name(s) of the Joint-Holder(s), if any _____

Registered address of Shareholder: _____

Registered Folio No./DP ID No./Client ID No: _____

No. of shares held: _____

I/We hereby exercise my/our vote in respect of the following resolutions to be passed through Postal Ballot for the businesses stated in the Notice of Postal Ballot dated 10th December, 2024 of Bizotic Commercial Limited (the "Company") by convening/sending my/our assent or dissent to the said resolutions by placing a tick (√) mark in the appropriate column below:

Item No	Description	No. of Shares	I/ We assent to the Resolution (FOR)	I/ We assent to the Resolution (AGAINST)
1.	Appointment of M/S. J. Singh & Associates, Chartered Accountants (Firm Registration No. 110266W) as new Statutory Auditors of the Company to fill the casual vacancy			

Place:

Date:

Signature of Shareholders

Note: Please read the instructions printed overleaf carefully before exercising your vote. For e-voting, please refer the instructions under "E-Voting Facility" in the Postal Ballot Notice attached herewith

**BIZOTIC COMMERCIAL LIMITED**

CIN: L74999GJ2016PLC094934

Registered office: 15 Ashwamegh Warehouses, Ujala Circle,
Sarkhej, Ahmedabad, Gujarat, India, 382210

+91 79849 71501

www.bizoticgroup.com

bizoticcommercialindia@gmail.com

INSTRUCTIONS:

The notice is being sent to the members by the prescribed mode under the Rules (electronically by email to those members who have registered their email ids with the Company) and also by post to those members who does not have registered their email ids with the Company), whose names appear in the Register of Members / Record of Depositories as on **Friday, 6th January, 2024**. Members have the option either to vote through the e-voting process or through the Postal Ballot Form. Members who have received the Postal Ballot Notice by email and who wish to vote through Postal Ballot Form can download Postal Ballot Form from the Company's website: <https://bizoticgroup.com>

A member desiring to exercise vote by postal ballot may complete this Postal Ballot Form and send it to the Company at its registered office situated **15 Ashwamegh Warehouses, Ujala Circle, Sarkhej, Ahmedabad, Dascroi, Gujarat - 382210, India**. in the attached self-addressed Business Reply Envelope. Postage will be borne and paid by the Company. (However, envelopes containing postal ballots, if sent by courier at the expenses of the registered shareholder will also be accepted.)

The Board of Directors of the Company appointed M/S Jinang Shah & Associates, Practising Company Secretary (COP: 14215) as the Scrutinizer for conducting the Postal Ballot and electronic voting (e- voting) process. The self-addressed Business Reply Envelope bears the Name of the Scrutinizer.

This form should be completed and signed by the shareholder. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the Company) by the first named shareholder and in his absence, by the next named shareholder.

Incomplete, unsigned or incorrectly filled Postal Ballot Forms are subject to rejection by the Scrutinizer.

Postal Ballots cannot be exercised by Proxies.

Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours i.e., 5:00 P.M on **Thursday, 9th January 2025**. Postal Ballot

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Form received after this date will be strictly treated as if the reply from the member has not been received.

Members who are holding shares in electronic form are requested to notify any correction/ change in their name / address / e-mail id immediately to the Depository Participants. In the event of non- availability of Member's latest address either in Company's records or in Depository Participant's records (National Securities Depository Limited / Central Depository Services (India) Limited to the Company).

Voting rights shall be reckoned on the paid-up value of shares registered in the name of the shareholders as on **6th December, 2024**.

In case of shares held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/ Authority.

The Scrutinizer's decision on the validity of the postal ballot shall be final.